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**ASHENGROUND COMMUNITY CENTRE**  
(A company limited by guarantee)

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**UNAUDITED**  
**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 APRIL 2021**

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**ASHENGROUND COMMUNITY CENTRE**  
**(A company limited by guarantee)**

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**ASHENGROUND COMMUNITY CENTRE**  
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS**  
**FOR THE YEAR ENDED 30 APRIL 2021**

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**Trustees**

R Goddard, Chair  
U Glass, Trustee  
J Grinsted, Trustee (deceased 17 May 2021)  
B Hinton, Trustee  
Reverend M Jones, Trustee  
K Martin, Trustee  
S McKenzie, Trustee  
L Moss, Trustee  
M Stanton, Trustee

**Company registered number**

4413212

**Charity registered number**

1093850

**Registered office**

Southdown Close  
Haywards Heath  
West Sussex  
RH16 4JR

**Accountants**

Brian Cook Associates  
Chartered Tax Advisers and Accountants  
Marine House  
151 Western Road  
Haywards Heath  
West Sussex  
RH16 3LH

**Bankers**

Barclays Bank PLC  
77 South Road  
Haywards Heath  
West Sussex  
RH16 4LB

**Solicitors**

Waugh & Co  
4 Mill Green Business Estate  
Mill Green Road  
Haywards Heath  
West Sussex  
RH16 1XQ

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**ASHENGROUND COMMUNITY CENTRE**  
**(A company limited by guarantee)**

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 30 APRIL 2021**

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The Trustees present their annual report together with the financial statements of the company for the 1 May 2020 to 30 April 2021. The Annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the company qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

**Objectives and activities**

**a. Policies and objectives**

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

**Achievements and performance**

**a. Review of activities**

The objectives of the charity are to provide facilities and services in the interests of social welfare in order to improve the conditions of life of the inhabitants of Haywards Heath, West Sussex and the surrounding area, without distinction of gender, sexual orientation, disability or of political, religious or other opinions.

As we emerge from the Covid 19 pandemic, the Centre reopened for hiring in accordance with the various restrictions imposed by national Government. As mentioned last year a grant of £10k was received from Mid Sussex District Council, as part of the support arrangements put in place by our national Government, at the start of the Pandemic. We gratefully received further support in January 2021 by way of an Additional Restrictions Grant from MSDC - £4,000. In March Sussex Community Foundations Grant towards running costs - £4,000, in April 2021 Discretionary Restrictions Grant from MSDC for Nov/Dec lockdown - £1,334 and in April 2021 a further £8,097 Business Support Package from MSDC for the most recent lockdown. We also claimed part-time furlough grants from HMRC for staff during the year.

When possible, Trustees met in person, otherwise continued communication to ensure the centre was open when allowed and comply with the various Covid restrictions and ensure the Centre was a safe place for people to gather.

Although a difficult year due to the pandemic the Centre continues to be a focal point for the community, with varied activities serving a wide range of users. Lettings for the Centre have continued to increase with most regular groups returning, occasional bookings and commercial bookings continue to provide a valuable source of income as well as providing services in the heart of the community. Although there is some available space for lettings at the Centre, much of the time it is being used to full capacity. This is partially the result of favorable comments from users and many recommending the Centre to other groups, friends and family and partially due to networking by the Centre Manager and communication tools, such as the website and social media. The Centre publicises its activities and local events on its notice boards, as well as information regarding support for those with health, financial and social difficulties. It has established links with local councils and voluntary bodies. Whilst the wide-ranging use of facilities meets many of our original aims, the board still remain keen to outreach further to the community.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 30 APRIL 2021**

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**Achievements and performance (continued)**

Due to restrictions we were unable to host our annual open day, the Board are looking forward to this increasingly popular event being held again.

Our regular Cinema shows were unable to be provided during the year. Popularity had been steadily increasing, and the Board are planning to reopen the Cinema as soon as possible. The Board considers these events as an investment into the community and recognises the need to reach out to those who would otherwise be unable to attend the cinema. The Board are considering a capital investment to install our own equipment in the Centre to reduce the cost running cost of these events, and allow this to be a more regular fixture in our calendar.

The Centre Café was unable to re-open during the year. However, the Trustees and volunteers are eagerly planning for the café to open during the Summer.

Our pre School continues to thrive, and has soon become an essential part of Centre and community life. Numbers attending continue to increase and a Committee of Parents, Staff and Trustees is being established to assist its management. Mrs. Eva Simms and her team have ensured the that our youngest members of the community have enjoyed a safe and informative place to continue their development.

The Management Committee carries out its duties in an effective and professional manner. It provides regular reports to the Trustees to enable the Board to meet its responsibilities. As well as overseeing the daily management of the Centre, the Committee closely monitors income and costs. Kevin Martin is Chairman of the Management Committee and continues to involve the Centre users and local community in the work of his committee. Mrs. Sue Neatherway is the Centre Manager and they ensure that the Chair of the Board is informed of any potential urgent issues and seek his advice if required. The Chairman of the Board also attends the management meetings. Thanks continue to be due to the Centre Manager for her dedicated work and the help and assistance she provides to the Chairman of the Board. Kevin Martin has ensured the Centre has complied with Covid restrictions; the Chairman of the Board expresses thanks to Kevin for this additional workload he has carried out so conscientiously.

The company, working with the Management Committee, has continued to review its policies and is satisfied that the policies meet the needs of the Centre, its staff, volunteers and users. Copies of the Centre's policies are available from the company's offices.

The Centre ensures that maintenance and testing of equipment is carried out regularly and has contracts in place to ensure that health and safety and duty of care requirements are met to a high standard. The fund for larger scale maintenance continues to increase to enable the Centre to undertake any necessary work in the future.

**Financial review**

**a. Going concern**

The use of the Centre continues to grow and the trustees are confident of the future viability of the Centre. The Trustees, therefore, continue to adopt the going concern basis of accounting in preparing the annual financial statements.

**b. Reserves policy**

The reserves policy is to have reserves at a level which represents at least three months overall running costs and designated funds for large scale maintenance costs and replacement of equipment.

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**ASHENGROUND COMMUNITY CENTRE**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 30 APRIL 2021**

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**c. Financial risk management objectives and policies**

Other than the risks covered by the Charity's insurance policy, the Board of Trustees (the Board) has not identified any other substantial risks. The cash flow risk identified when the Centre first commenced trading is no longer a concern. The Centre Manager maintains consistent scrutiny of income and expenditure and the Board is given the current position in relation to the budget at every meeting. The Management Committee and the Board continue to monitor risk possibilities and take action if any are identified.

**Structure, governance and management**

**a. Constitution**

Ashenground Community Centre is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association.

**b. Methods of appointment or election of Trustees**

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association.

The number of Trustees shall be at least four and not more than nine. Not more than four shall be appointed by the Church of the Ascension, Haywards Heath (the "Nominated Trustees") and the remainder (the "Elected Trustees") shall be elected by the membership.

None of the Trustees, who are also directors for company law purposes, held any beneficial interest in the company at any time.

**c. Organisational structure and decision-making policies**

The Management Committee (two of whose members have to be Trustees) meets regularly and is responsible for the operations of the Centre. The Preschool Committee (two of whose members have to be Trustees) meets termly and is responsible for the operations of the Preschool.

For the Centre Operations there are four employees - the Centre Manager (Mrs Sue Neatherway), the Caretaker and the holiday-cover Caretaker and the Board Minutes Secretary. And for the Preschool Operations there are six employees – the Preschool Manager (Mrs Eva Sims), the Preschool Supervisor, three Preschool Assistants and one Bank Staff member.

**d. Policies adopted for the induction and training of Trustees**

The charity has been fortunate to have attracted a high standard of Trustee with a wide range of skills from other sectors and most of whom have had experience of being a Trustee of other charities. A briefing is provided to new trustees. They are also provided with a copy of the Memorandum and Articles of Association, previous minutes and the annual report and accounts.

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**ASHENGROUND COMMUNITY CENTRE**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 30 APRIL 2021**

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**Plans for future periods**

The financial targets are being met. The Board continues to concentrate on three areas - Business Finance, Capital Expenditure and Development – with the aim of further improving the facilities and services offered whilst ensuring that finances remain sound and can meet any potential increased expenditure.

The pandemic caused by covid-19 has had, and will continue to have for some time, an effect on the operations of the Centre. Trustees will carefully monitor the financial implications of the pandemic whilst providing for the changing demands and needs within our community.

Trustees continue to monitor the impact of the Pre-School and will invest, as soon as funds allow, in new equipment to ensure our younger members of our community receive the best start in their education. The storage sheds in the garden used by the Pre-School and others will require replacement in the near future, Trustees are planning for their replacement.

**Members' liability**

The Members of the company guarantee to contribute an amount not exceeding £1 to the assets of the company in the event of winding up.

**Statement of Trustees' responsibilities**

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on  
behalf by:

and signed on their

**R Goddard**  
(Chair of Trustees)

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**ASHENGROUND COMMUNITY CENTRE**  
**(A company limited by guarantee)**

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**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 30 APRIL 2021**

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**Independent examiner's report to the Trustees of Ashenground Community Centre ('the company')**

I report to the charity Trustees on my examination of the accounts of the company for the year ended 30 April 2021.

**Responsibilities and basis of report**

As the Trustees of the company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

Signed:

Brian T Cook

Dated:

FCA

**Brian Cook Associates**

Chartered Tax Advisers and Accountants

Marine House

151 Western Road

Haywards Heath

West Sussex

RH16 3LH



**ASHENGROUND COMMUNITY CENTRE**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 30 APRIL 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
<b>Income from:</b>					
Donations and legacies	3	31,886	2,678	34,564	23,752
Other trading activities	4	67,938	-	67,938	53,774
Investments	5	2	-	2	9
Other income	6	21	-	21	177
<b>Total income</b>		<b>99,847</b>	<b>2,678</b>	<b>102,525</b>	<b>77,712</b>
<b>Expenditure on:</b>					
Charitable activities	7	81,440	15,800	97,240	99,211
<b>Total expenditure</b>		<b>81,440</b>	<b>15,800</b>	<b>97,240</b>	<b>99,211</b>
<b>Net movement in funds</b>		<b>18,407</b>	<b>(13,122)</b>	<b>5,285</b>	<b>(21,499)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		34,147	490,085	524,232	545,731
Net movement in funds		18,407	(13,122)	5,285	(21,499)
<b>Total funds carried forward</b>		<b>52,554</b>	<b>476,963</b>	<b>529,517</b>	<b>524,232</b>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 10 to 26 form part of these financial statements.

**ASHENGROUND COMMUNITY CENTRE**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 4413212**

**BALANCE SHEET**  
**AS AT 30 APRIL 2021**

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	12	500,502	514,268
		<u>500,502</u>	<u>514,268</u>
<b>Current assets</b>			
Debtors	13	4,161	3,376
Cash at bank and in hand		35,975	18,972
		<u>40,136</u>	<u>22,348</u>
Creditors: amounts falling due within one year	14	(11,121)	(12,384)
<b>Net current assets</b>		<b>29,015</b>	<b>9,964</b>
<b>Total net assets</b>		<b>529,517</b>	<b>524,232</b>
<b>Charity funds</b>			
Restricted funds	16	476,963	490,085
Unrestricted funds	16	52,554	34,147
<b>Total funds</b>		<b>529,517</b>	<b>524,232</b>

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**ASHENGROUND COMMUNITY CENTRE**  
**(A company limited by guarantee)**  
**REGISTERED NUMBER: 4413212**

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**BALANCE SHEET (CONTINUED)**  
**AS AT 30 APRIL 2021**

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The company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on \_\_\_\_\_ and signed on their behalf by:

**R Goddard**  
(Chair of Trustees)

The notes on pages 10 to 26 form part of these financial statements.

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**ASHENGROUND COMMUNITY CENTRE**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 APRIL 2021**

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**1. General information**

Ashenground Community Centre is a private charitable company, limited by guarantee, domiciled in England and Wales registration number 4413212 and charity number 1093850. The registered office and principal place of business is Southdown Close, Haywards Heath, West Sussex.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Ashenground Community Centre meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

**2.2 Income**

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

**2.3 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 APRIL 2021**

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**2. Accounting policies (continued)**

**2.4 Government grants**

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

**2.5 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**2.6 Tangible fixed assets and depreciation**

Tangible fixed assets costing £100 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Freehold property	- 2% 50 years straight line
Fixtures and fittings	- 20% 5 years straight line
Computer equipment	- 33% 3 years straight line

**2.7 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**2.8 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 APRIL 2021**

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**2. Accounting policies (continued)**

**2.9 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

**2.10 Financial instruments**

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.11 Pensions**

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

**2.12 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 APRIL 2021**

**3. Income from donations and legacies**

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
<b>Grants</b>				
Sussex Community Foundation	4,000	-	4,000	-
Mid Sussex District Council	-	1,740	1,740	10,000
Haywards Heath Town Council	-	-	-	2,000
Groundwork UK	-	-	-	250
<b>Government grants</b>				
Covid 19 job retention scheme	13,481	-	13,481	664
MSDC Covid 19	13,431	-	13,431	-
<b>Subtotal detailed disclosure</b>	<u>30,912</u>	<u>1,740</u>	<u>32,652</u>	<u>12,914</u>
Donations	974	938	1,912	10,838
<b>Total 2021</b>	<u><u>31,886</u></u>	<u><u>2,678</u></u>	<u><u>34,564</u></u>	<u><u>23,752</u></u>
<i>Total 2020</i>	<u><u>21,502</u></u>	<u><u>2,250</u></u>	<u><u>23,752</u></u>	

**4. Income from other trading activities**

**Income from fundraising events**

	Unrestricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Hall hire	9,518	9,518	26,099
Film tickets and raffle income	-	-	2,270
Preschool fundraising	279	279	644
<b>Total 2021</b>	<u><u>9,797</u></u>	<u><u>9,797</u></u>	<u><u>29,013</u></u>

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 APRIL 2021**

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**4. Income from other trading activities (continued)**

**Income from charitable trading activities**

	<b>Unrestricted funds 2021 £</b>	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Preschool income	58,142	<b>58,142</b>	24,761

Preschool income in the current year includes funding of £52,854 received from West Sussex County Council.

**5. Investment income**

	<b>Unrestricted funds 2021 £</b>	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Investment income	2	<b>2</b>	9

**6. Other incoming resources**

	<b>Unrestricted funds 2021 £</b>	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Drainage and other recovery income	21	<b>21</b>	177



**ASHENGROUND COMMUNITY CENTRE**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 APRIL 2021**

**7. Analysis of expenditure on charitable activities**

**Summary by fund type**

	<b>Unrestricted funds 2021 £</b>	<b>Restricted funds 2021 £</b>	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Costs relating to charitable activities	81,440	15,800	<b>97,240</b>	99,211
<i>Total 2020</i>	83,886	15,325	99,211	

**Summary by expenditure type**

	<b>Staff costs 2021 £</b>	<b>Depreciation 2021 £</b>	<b>Other costs 2021 £</b>	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Costs relating to charitable activities	66,239	16,005	14,996	<b>97,240</b>	99,211
<i>Total 2020</i>	52,947	17,321	28,943	99,211	

**8. Analysis of expenditure by activities**

	<b>Activities undertaken directly 2021 £</b>	<b>Support costs 2021 £</b>	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Community centre activities	48,652	48,588	<b>97,240</b>	99,211

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 APRIL 2021**

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**8. Analysis of expenditure by activities (continued)**

**Analysis of direct costs**

	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Staff costs	<b>45,643</b>	<i>30,237</i>
Depreciation	<b>166</b>	<i>-</i>
Set up costs	<b>-</b>	<i>1,127</i>
Legal and professional	<b>272</b>	<i>450</i>
Insurance	<b>509</b>	<i>396</i>
Training	<b>348</b>	<i>257</i>
Administration	<b>1,714</b>	<i>453</i>
<b>Total 2021</b>	<b>48,652</b>	<i>32,920</i>

The preschool activity was set up in the previous year. Direct costs all relate to expenditure on this activity.

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**8. Analysis of expenditure by activities (continued)**

**Analysis of support costs**

	<b>Community centre activities 2021 £</b>	<b>Total funds 2021 £</b>	<i>Total funds 2020 £</i>
Staff costs	20,596	<b>20,596</b>	22,711
Depreciation	15,839	<b>15,839</b>	17,321
Community centre other costs	142	<b>142</b>	458
Communications	704	<b>704</b>	1,162
Sundry costs	1,132	<b>1,132</b>	1,370
Equipment costs	66	<b>66</b>	137
Maintenance costs	4,481	<b>4,481</b>	6,842
Gardening	367	<b>367</b>	762
Postage and stationery	122	<b>122</b>	596
Utilities	2,832	<b>2,832</b>	4,433
Use of church	-	-	857
Cleaning	196	<b>196</b>	162
Film costs	-	-	2,349
Accounting	1,023	<b>1,023</b>	960
Legal costs	35	<b>35</b>	48
Property peppercorn rent	1	<b>1</b>	1
Cafe consumables	54	<b>54</b>	4,154
Council tax	-	-	909
Insurance	998	<b>998</b>	989
Staff training	-	-	70
<b>Total 2021</b>	<b>48,588</b>	<b>48,588</b>	<i>66,291</i>

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**9. Independent examiner's remuneration**

	<b>2021</b>	<i>2020</i>
	<b>£</b>	<b>£</b>
Fees payable to the company's independent examiner for the independent examination of the company's annual accounts	<b>1,023</b>	<i>960</i>

**10. Staff costs**

	<b>2021</b>	<i>2020</i>
	<b>£</b>	<b>£</b>
Wages and salaries	<b>65,086</b>	<i>51,739</i>
Contribution to defined contribution pension schemes	<b>1,153</b>	<i>1,208</i>
	<b>66,239</b>	<i>52,947</i>

The average number of persons employed by the company during the year was as follows:

	<b>2021</b>	<i>2020</i>
	<b>No.</b>	<b>No.</b>
Administration	<b>2</b>	<i>2</i>
Preschool	<b>4</b>	<i>4</i>
	<b>6</b>	<i>6</i>

No employee received remuneration amounting to more than £60,000 in either year.

**11. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (*2020 - £NIL*).

During the year ended 30 April 2021, no Trustee expenses have been incurred (*2020 - £NIL*).

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**12. Tangible fixed assets**

	Freehold property £	Fixtures and fittings £	Computer equipment £	Total £
<b>Cost or valuation</b>				
At 1 May 2020	676,295	28,124	1,220	705,639
Additions	-	1,740	499	2,239
At 30 April 2021	<u>676,295</u>	<u>29,864</u>	<u>1,719</u>	<u>707,878</u>
<b>Depreciation</b>				
At 1 May 2020	168,068	22,083	1,220	191,371
Charge for the year	13,526	2,313	166	16,005
At 30 April 2021	<u>181,594</u>	<u>24,396</u>	<u>1,386</u>	<u>207,376</u>
<b>Net book value</b>				
At 30 April 2021	<u>494,701</u>	<u>5,468</u>	<u>333</u>	<u>500,502</u>
At 30 April 2020	<u>508,227</u>	<u>6,041</u>	<u>-</u>	<u>514,268</u>

**13. Debtors**

	2021 £	2020 £
<b>Due within one year</b>		
Trade debtors	1,258	644
Other debtors	981	664
Prepayments and accrued income	1,922	2,068
	<u>4,161</u>	<u>3,376</u>

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**14. Creditors: Amounts falling due within one year**

	<b>2021</b>	<i>2020</i>
	<b>£</b>	<b>£</b>
Trade creditors	<b>150</b>	<i>150</i>
Other taxation and social security	<b>497</b>	<i>533</i>
Pension fund loan payable	<b>254</b>	<i>296</i>
Other creditors	<b>1,000</b>	<i>-</i>
Accruals and deferred income	<b>9,220</b>	<i>11,405</i>
	<b>11,121</b>	<i>12,384</i>

**15. Financial instruments**

	<b>2021</b>	<i>2020</i>
	<b>£</b>	<b>£</b>
<b>Financial assets</b>		
Financial assets measured at amortised cost	<b>38,214</b>	<i>20,280</i>
	<b>2021</b>	<i>2020</i>
	<b>£</b>	<b>£</b>
<b>Financial liabilities</b>		
Financial liabilities measured at amortised cost	<b>(1,693)</b>	<i>(1,626)</i>

Financial assets measured at amortised cost comprise cash at bank and in hand, trade debtors and other debtors.

Financial liabilities measured at amortised cost comprise trade creditors and accruals.

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**16. Statement of funds**

**Statement of funds - current year**

	Balance at 1 May 2020 £	Income £	Expenditure £	Balance at 30 April 2021 £
<b>Unrestricted funds</b>				
<b>Designated funds</b>				
Equipment fund	271	550	(38)	783
Cafe project	4,382	134	(889)	3,627
Cafe project conservatory	29,563	-	(629)	28,934
	<u>34,216</u>	<u>684</u>	<u>(1,556)</u>	<u>33,344</u>
<b>General funds</b>				
General Fund	(69)	99,163	(79,884)	19,210
	<u>34,147</u>	<u>99,847</u>	<u>(81,440)</u>	<u>52,554</u>
<b>Restricted funds</b>				
Building fund	476,745	-	(12,857)	463,888
Cafe project	10,483	-	(478)	10,005
Equipment fund	857	-	(315)	542
Cafe conservatory door	1,500	240	(348)	1,392
Laptop	500	-	(166)	334
Covid fund for Centre costs	-	1,500	(742)	758
Preschool fund	-	938	(894)	44
	<u>490,085</u>	<u>2,678</u>	<u>(15,800)</u>	<u>476,963</u>
<b>Total of funds</b>	<u><u>524,232</u></u>	<u><u>102,525</u></u>	<u><u>(97,240)</u></u>	<u><u>529,517</u></u>

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**16. Statement of funds (continued)**

**Statement of funds - prior year**

	<i>Balance at 1 May 2019</i>	<i>Income</i>	<i>Expenditure</i>	<i>Balance at 30 April 2020</i>
	£	£	£	£
<b>Unrestricted funds</b>				
<b>Designated funds</b>				
Equipment fund	7	401	(137)	271
Cafe project	1,175	8,220	(5,013)	4,382
Cafe project conservatory	30,192	-	(629)	29,563
	<u>31,374</u>	<u>8,621</u>	<u>(5,779)</u>	<u>34,216</u>
<b>General funds</b>				
General Fund	11,197	66,840	(78,106)	(69)
	<u>42,571</u>	<u>75,461</u>	<u>(83,885)</u>	<u>34,147</u>
<b>Restricted funds</b>				
Building fund	489,602	-	(12,857)	476,745
Cinema curtain fund	686	-	(686)	-
CCTV fund	989	-	(989)	-
Cafe project	10,711	250	(478)	10,483
Equipment fund	1,172	-	(315)	857
Cafe conservatory door	-	1,500	-	1,500
Laptop	-	500	-	500
	<u>503,160</u>	<u>2,250</u>	<u>(15,325)</u>	<u>490,085</u>
<b>Total of funds</b>	<u><u>545,731</u></u>	<u><u>77,711</u></u>	<u><u>(99,210)</u></u>	<u><u>524,232</u></u>



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**NOTES TO THE FINANCIAL STATEMENTS**  
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**Aim and use of funds**

Designated funds:

The equipment designated fund was set up in a previous year for the purchase of equipment for the Centre.

The cafe project fund was established in a previous year and relates to the set up and running of a Centre cafe.

The cafe project conservatory designated fund relates to the cost of new conservatory. The cost of the conservatory has been capitalised and the depreciation expense has been applied against the fund.

Restricted funds:

In a previous year the building fund was set up with donations and grants restricted for the acquisition and building of the Centre. The building was capitalised and annual depreciation is charged against this fund.

The cinema curtain and CCTV funds were set up in a previous year. The cost of curtains and CCTV have been capitalised and annual depreciation is charged against the associated fund.

The cafe project restricted fund was set up in the previous year for use against cafe related costs. The income relates to a restricted donation received in the year. The cost of improvements and equipment have been capitalised and annual depreciation is charged against this fund.

The equipment fund relates to the purchase of chairs and tables in a previous year. The costs of the tables and chairs have been capitalised and annual depreciation has been charged against the fund.

The cafe conservatory door and laptop funds were set up with grants received during a previous year from Haywards Heath Town Council. The cost of these items has been capitalised and the depreciation expense applied against the fund.

Covid fund for Centre costs was set up with funds received from Mid Sussex District Council.

The preschool fund was set up with donations from various sources and the costs related mainly to Covid-19 related hygiene products.

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**17. Summary of funds**

**Summary of funds - current year**

	<b>Balance at 1 May 2020</b>	<b>Income</b>	<b>Expenditure</b>	<b>Balance at 30 April 2021</b>
	£	£	£	£
Designated funds	34,216	684	(1,556)	33,344
General funds	(69)	99,163	(79,884)	19,210
Restricted funds	490,085	2,678	(15,800)	476,963
	<u>524,232</u>	<u>102,525</u>	<u>(97,240)</u>	<u>529,517</u>

**Summary of funds - prior year**

	<i>Balance at 1 May 2019</i>	<i>Income</i>	<i>Expenditure</i>	<i>Balance at 30 April 2020</i>
	£	£	£	£
Designated funds	31,374	8,621	(5,779)	34,216
General funds	11,197	66,840	(78,106)	(69)
Restricted funds	503,160	2,250	(15,325)	490,085
	<u>545,731</u>	<u>77,711</u>	<u>(99,210)</u>	<u>524,232</u>

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**18. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	<b>Unrestricted funds 2021 £</b>	<b>Restricted funds 2021 £</b>	<b>Total funds 2021 £</b>
Tangible fixed assets	31,592	468,910	<b>500,502</b>
Current assets	32,083	8,053	<b>40,136</b>
Creditors due within one year	(11,121)	-	<b>(11,121)</b>
<b>Total</b>	<u>52,554</u>	<u>476,963</u>	<u><b>529,517</b></u>

**Analysis of net assets between funds - prior year**

	<i>Unrestricted funds 2020 £</i>	<i>Restricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Tangible fixed assets	33,433	480,835	514,268
Current assets	13,098	9,250	22,348
Creditors due within one year	(12,384)	-	(12,384)
<b>Total</b>	<u>34,147</u>	<u>490,085</u>	<u>524,232</u>

**19. Pension commitments**

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £1,153 (2020 - £1,208). Contributions totalling £254 (2020 - £296) were payable to the fund at the balance sheet date and are included in creditors.

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**20. Related party transactions**

The role of Cover Caretaker was carried out by Dominic Goddard who is the son of Richard Goddard (Trustee and Chairman). The payments made to Dominic Goddard during the year amounted to £463 (2020 - £205).

Maintenance work was carried out during the year by F Goddard & Sons Ltd which is a private company, limited by shares, domiciled in England and Wales, registration number 04367580. One of the directors of F Goddard & Sons Ltd is Richard Goddard who is also a Trustee of Ashenground Community Centre. The amount paid to this company during the year was £657.